The Editorial Staff expects the Journal to become a high quality publication, which propagates scientific and practical ideas and circulates in Lithuania as well as abroad. Therefore articles should meet the requirements appropriate for scientific publications.

The Editorial Staff gives preference to high quality studies, assuming they have not been published in any other publication and can be understandable not only to specialists but also to the general public interested in public administration. If at least one of the co-authors has already published the article where the same research material or part of it has been used, s/he should inform the Editorial Staff submitting a copy of the earlier published article.

The studies to be published have to contain the following structural parts:

◆ *title of the article;*
◆ *author's name and surname;*
◆ *scientific name, degree and position, workplace;*
◆ *introduction;*
◆ *main part of the article (it is recommended to divide it into separate sections with titles);*
◆ *conclusions with research results included;*
◆ *summary;*
◆ *list of references.*

Contributors are requested to provide personal information: birth date and place, education, speciality, the number of studies, monographs and patents. Their full private and office addresses, e-mail, phone and fax numbers are required.

Summaries should be brief and submitted in English (no longer than 1/2 of A4 size paper). The list of references has to be in an alphabetic order. While quoting an author, his/her surname and the year of publication should be provided in brackets.

The length of articles is not strictly limited and may include 6-10 pages. Single spacing should be used and the text has to be in Microsoft Word.

Illustrations should be of an appropriate quality for reproduction. Drawings, tables, diagrams and schemes should be sharp (not necessarily coloured). Illustrations should be numbered applying Arabic numerals in bold. All graphic information has to be provided in separate files (jpeg format is preferred).

Articles are to be sent by e-mail. If a printed copy is provided, a copy of an article in a floppy disc or CD should be also added to it. Articles are to contain no proofread mistakes.